

**HOUSTON BAPTIST UNIVERSITY RETIREES ASSOCIATION**  
**MINUTES OF THE SEPTEMBER 13, 2018 ADMINISTRATIVE BOARD MEETING**  
HINTON HOUSE 11:30 – 12:45

Attendees: Eloise Hughes, Linda Brupbacher, Candace Desrosiers, Daton Dodson, Ann Noble, Ruth Ann Williamson, Mary Ellen Spore, Jon Suter and Shari Wescott

After Eloise Hughes welcomed board members and prayed, the board ate lunch. Eloise then conducted the meeting.

Review of Goals and By-Laws

The organization's goals were reviewed using the purpose statement on page three of the directory. The by-laws were then examined.

By-Law Change: Addition of an Information Officer

It was decided that an information officer should be added to the board. This will be included in the letter about the next luncheon and then voted upon at the luncheon. Ann Noble will be proposed for this position.

Officer Reports

- *Assistant Chair.* The October 12 Luncheon will include an update on the capital campaign as the Word from our Sponsor and a report on properties owned by HBU and projected plans for them as the program.
- *Secretary.* The minutes from the last board meeting were approved.
- *Treasurer.* Daton Dodson will be out of the country at the next luncheon meeting and Linda Brupbacher will help with check-in.
- *Hospitality.* Books were placed in the library in memory of Wanda Green and Nancy McCreary.
- *University Liaison.* There is a new alumni director.

Change in the Luncheon Cost

It was decided to propose an increase in luncheon costs to \$10.00 for those paying on line or sending checks in advance of the luncheon and \$12.00 for those paying at the door. This would begin with the January luncheon. Meals currently cost in excess of \$16.00 each, and the association subsidizes the cost difference.

Future Meetings

The dates for future board meetings and luncheons were announced. These had been previously emailed to board member.

- *Board Meetings:* September 6, November 29, February 12 (Thursdays from 11:30-1:00 with a light lunch)
- *Luncheons:* October 12, January 11, April 5 (Fridays from 11:30-1:30)

The meeting was adjourned at 12:45.

Respectfully submitted by Linda Brupbacher, Secretary